

## Home to School Transport Code of Conduct Additional information for Parents - In relation to COVID 19

**28.05.2020**

This document provides additional guidance to parents and guardians of children travelling on our home to school transport whilst COVID 19 restrictions are in place and should be read in conjunction with our Code of Behaviour, which can be found on our Website at [www.landmarkhire.com](http://www.landmarkhire.com) and our COVID-19 Risk Assessment for School Transport - <https://www.landmarkhire.com/wp-content/uploads/Risk-Asses-COVID19c.pdf>

**Our key priority is to safeguard the health and safety of all children, drivers and passenger assistants whilst travelling on our school services.**

1. As parents/ carers you are the people who will best understand your child's ability to comprehend the need for social distancing (**you must remain 2 metres apart from other children and adults who do not live in the same household**).

**You will, therefore, need to ensure this takes place through clear instructions issued to your child or provide appropriate levels of supervision whilst waiting for their school transport.**

**You should also ensure the same standards are met in the afternoons once your child has left the vehicle.**

2. Landmark Coaches Limited and Landmark Vehicle Hire Limited have measures in place on school transport to meet social distancing rules.

**Please impress upon your child the need to follow all instructions issued by our staff whilst they are on the transport. This may include but not be limited to –**

- a. How they will board and disembark the vehicle.
- b. Where they will be seated.
- c. Remaining in their allocated seat (seat-belted) until instructed otherwise whilst travelling to and from school.
- d. Listening to and acting on instructions from our staff (Drivers; Passenger Assistants) at all times.
- e. How they behave on the bus and how they interact with other passengers.

3. **During the current COVID 19 situation for the safety of all those travelling on school transport we need you and your child's co-operation and compliance with these requirements.**

Behaviour that does not meet the requirements above or does not meet the standard stated in our Code of Behaviour or our Risk Assessment presents a higher level of risk to service users and transport staff.

**In cases where we have evidence of deliberate acts of misbehaviour, this could lead to the withdrawal of school transport for your child.**

**Please ensure your child understands what is required of them and supervise/instruct them accordingly.**

4. If your child coughs or sneezes please ask them to cover their mouth and nose with a tissue or their sleeve (not their hands)

Ask your child to put used tissues in a bin immediately on arrival at school/home and wash their hands for at least 20 seconds afterwards.

**WHEN YOUR CHILD  
MUST NOT  
USE SCHOOL TRANSPORT**

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**IF YOUR CHILD OR SOMEONE IN THE HOUSE HAS SYMPTOMS OF CORONAVIRUS – DO NOT LEAVE YOUR HOME AND DO NOT ALLOW YOUR CHILD ON SCHOOL TRANSPORT.**

**IF YOUR CHILD HAS SYMPTOMS OF CORONAVIRUS – THEY NEED TO SELF-ISOLATE FOR 7 DAYS.**

**AFTER 7 DAYS**

**YOUR CHILD CAN STOP SELF ISOLATING IF THEIR SYMPTOMS HAVE GONE, OR IF THEY JUST HAVE A COUGH OR CHANGES TO THEIR SENSE OF SMELL OR TASTE (These symptoms can last for weeks after the infection has gone)**

**YOU MUST KEEP SELF ISOLATING YOUR CHILD IF THEY HAVE ANY OTHER SYMPTOMS SUCH AS A HIGH TEMPERATURE, RUNNY NOSE, FEELING SICK OR DIARRHOEA – THEY CAN STOP SELF ISOLATING ONCE THEIR SYMPTOMS HAVE GONE**

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**IF YOUR CHILD LIVES WITH SOMEONE WHO HAS SYMPTOMS, THEY MUST SELF ISOLATE FOR 14 DAYS FROM THE DAY THEIR SYMPTOMS STARTED AND YOU MUST NOT ALLOW YOUR CHILD ON THE SCHOOL TRANSPORT.**

**IF MORE THAN ONE PERSON AT HOME HAS SYMPTOMS, FROM THE DAY THE FIRST PERSON STARTED HAVING SYMPTOMS. YOUR CHILD MUST SELF ISOLATE FOR 14 DAYS AND THEY MUST NOT USE SCHOOL TRANSPORT**

BLANK FOR NOTES