

Landmark Coaches

Home to School Transport Code of Behaviour

03.09.2017

This document provides guidance to the parents and guardians of children travelling on our home to school transport as to the behaviour which we expect from all students and children when they are travelling on our services together with any sanctions which we may impose for breaches of this code.

Our key priority is to safeguard the health and safety of all children, drivers and passenger assistants whilst travelling on our school services.

1. All parents, guardians and carers have a responsibility for ensuring that students and children in their care are made aware of our code of Behaviour and that those students/children abide by our code of behaviour at all times whilst using our services.

Area	Requirement	Sanction
Seatbelts	Students must wear seatbelts at all times in order to comply with the law.	Failure to comply may result in a warning and repeated failure may result in a ban from the service.
Seating	Students must remain seated at all times and must not move around the bus whilst it is in operation.	Failure to comply may result in a warning and repeated failure may result in a ban from the service.
Damage	Students are not to cause intentional damage to the vehicle or write any graffiti on the bus.	Failure to comply may result in a ban from the service and Landmark Vehicle Hire Limited reserves the right to claim any costs (including downtime) from the parent or guardian of the student/s involved.
Behaviour	No unpleasant, aggressive or inappropriate behaviour must occur between pupils or towards the driver or passenger assistant.	Failure to comply may result in a ban from the service.
Physical Assault	Students must not physically assault the driver or passenger assistant.	Failure to comply will result in a ban from the service.
Other Road Users	Students must not make any gestures or behave in any way which may cause offence or distraction to other road users, members of the public or the driver.	Failure to comply may lead to a ban from the service.
Food and Drink	No Food, drink or chewing gum may be consumed on the vehicle, with the exception of a bottle of drinking water.	Failure to comply may lead to a ban from the service.

	All rubbish or litter must be placed in the bins where provided or removed from the vehicle. Bottles of water must be used sensibly.	
Bullying	Landmark Vehicle Hire Limited will not tolerate bullying between students whilst they are using the service.	Failure to comply may result in a verbal or written warning from the Company or may result in a ban from the service depending on the severity of the outcome.
Driver & Passenger Assistants	All students must comply with all reasonable instructions given to them by the driver and/or passenger assistant. Landmark Vehicle Hire Limited will decide what is considered to be reasonable.	Failure to comply may result in a ban from the service.

AMENDMENT – 29.05.20

2. Whilst we are experiencing the Coronavirus pandemic (COVID-19), it is important that all students follow our additional safety measures which we have put in place to deal with the situation.

Currently, we reserve the right to withdraw the service from any student who is in breach of any of the terms of the Behaviour Code above.

In addition, the following safety measures will be added to our Code of Behaviour until further notice.

Social Distancing	All students are required to comply with our social distancing measures currently in force.	Failure to comply will lead to a ban from the service.
Hygiene	All students are required to comply with the hygiene measures currently in force.	Failure to comply will lead to a ban from the service.

3. **Parents should read this document together with the following documents.**

3.1 Further guidance for parents during COVID-19

[Parent Guide for Children using School Transport](#)

3.2 COVID-19 Risk Assessment during COVID-19

[COVID-19 Risk Assessment for School Transport](#)

4. **PLEASE NOTE** – Where a student is banned from using the service as a result of breaching our Code of Behaviour, we will strictly enforce the Three Month Notice Period as required in our Terms and Conditions with effect from the first day of the ban. We will not offer refunds for any unused days of travel

5. Where available, Landmark Vehicle Hire Limited will use vehicles which are fitted with CCTV cameras. By using our services, you agree to us sharing these images with the school, law enforcement agencies, the emergency services, the local authority, social services, our insurers and brokers.

6. We reserve the right to refuse travel at our absolute discretion.

7. Sections 2 & 3 have been added 29.05.20